**NOTIFICATION OF COMMENCEMENT OF A RESEARCH PROJECT**

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| 1. **PROJECT DETAILS**
 |
| Project SSA Reference number | EFILE |
| Project Full Title |  |
| Project Short Title/Acronym |  |
| Site Principal Investigator (PI) Name |  |
| Project sites |  |
| Broad description of researcher activities at NT Health site(s) |  |

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| 1. **COMMENCEMENT DATE**
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| This is to advise that the above project commenced on *\_\_\_\_/ \_\_\_\_/ \_\_\_\_* |

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| 1. **DECLARATION OF SITE PRINCIPAL INVESTIGATOR (SITE PI)**
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| * The information provided is complete and correct.
* The project is being conducted in keeping with the conditions of approval of the reviewing HREC and NT Health RGO (and subject to any changes subsequently approved).
* The project is being conducted in accordance with the protocol. Any further changes to the project documentation, timeline, personnel or sites will be notified in writing to the reviewing HREC(s) and NT Health RGO.
* I am aware that NT Health reserves the right to monitor the progress of projects more intensively. This monitoring may include site visits, audits, interviews and/or documentation checks.
* The project is being conducted in compliance with the *NHMRC National Statement on the Ethical Conduct in Human Research* (2018*), NHMRC Ethical conduct in research with Aboriginal and Torres Strait Islander Peoples and communities: Guidelines for researchers and stakeholders* (2018)*, NHMRC Keeping Research on Track ll* (2018), *Safety Monitoring and Reporting in Clinical Trials Involving Therapeutic Goods* (2016), the *Australian Code for the Responsible Conduct of Research* (2018) and *Note for Guidance on Good Clinical Practice* (CPMP/ICH/135/95).
* I am aware of my responsibilities and obligations as the Site PI for this research project, this includes oversight of all research related activities and research staff performing those activities.
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| Name (including title) |  |
| Email address |  |
| Phone Number |  |
| Signature |  |
| Date | *\_\_\_\_/ \_\_\_\_/ \_\_\_\_* |

Submit completed form to the NT Health Research Governance Office at nthealth.rgo@nt.gov.au as soon as the project commences. RGO will forward this to the relevant site(s) and/or endorser(s).