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|  | Questions are followed by answer fields. Use the ‘Tab’ key to navigate through. Replace Y/N or Yes/No fields with your answer. |
| Before you fill in the form Prior to commencing your Student Placement you are required to read, complete and sign this Deed of Undertaking in favour of the Territory which outlines your responsibilities while on placement. |
| Fields marked with an asterisk (\*) are required.Fields marked with a caret (^) are for office use only. |
| Section 1 |
| **Course Provider:**\* |  |
| **Student name:**\* |  |
| **Student address:**\* |  |
|  |
| I acknowledge that the Course Provider has signed an agreement with the Northern Territory of Australia through its agency the Department of Health (“**DOH**”), under which I will participate in a Student Placement with DOH. By signing this Deed I agree that:1. I am aware that **(name of course provider)** and DOH have entered into a Student Placement Agreement that relates to the terms and conditions under which students placement are conducted at DOH.
2. I understand that while on my Student Placement I am not considered an employee of DOH and will conduct myself as a student on placement appropriately and in accordance with any rules, policy or code governing student conduct issued by my Course Provider.
3. I will provide all evidence required regarding proof of identity, immunisations, criminal history checks and working with children clearance prior to commencement of my Student Placement and will provide up to date evidence during the Student Placement if required by DOH.
4. I am aware of my responsibility to notify DOH and the Course Provider of any conditions that may affect my ability to attend or complete my Student Placement.
5. During my Student Placement, I will comply with:
	1. all reasonable directions given to me by DOH;
	2. all applicable Northern Territory legislation;
	3. the Northern Territory Public Sector Principles and Code of Conduct (a copy of which has been provided to me);
	4. the applicable social media policies and guidelines; and
	5. the applicable policies, procedures and guidelines including, but not limited to, privacy, immunisation, infection control, hygiene, uniforms, identification, emergencies, health and safety as advised to me from time to time.
6. I will behave in a professional and appropriate manner while on Student Placement. If my conduct or performance is not to DOH or Course Provider requirements or I fail to comply with the requirements of paragraph 5 of this Deed of Undertaking, or the Course ceases to be accredited and approved, I acknowledge that my Student Placement may be terminated.
7. I will maintain confidentiality and privacy in relation to clients, their records and medical conditions, both during and after the Student Placement. I must not access, use, disclose or retain Personal Information (as defined in the *Information Act 2002* (NT) (“**the Act**”)) except in the performance of my duties in connection with my Student Placement and in accordance with the Act. I acknowledge that:
	1. if confidentiality or privacy is compromised, my Student Placement may be terminated; and
	2. a breach of privacy may be an offence under the Act, to which penalties apply.
8. I acknowledge that a client has a right to refuse to be a participant in my Student Placement and refuse care given by me. My access to clients will be subject to DOH’s duty of care and is conditional upon clients providing their Informed Consent.
9. I am not insured to drive DOH vehicles (whether rented, leased or otherwise) and I will not drive a DOH vehicle unless I am expressly instructed to do so by DOH in writing and I hold a valid driver’s licence.
10. I acknowledge that DOH may require me to obtain, from time to time, at no cost to DOH:
	1. an up to date Criminal History Check; and
	2. booster or additional vaccinations.
11. I am not an employee of DOH and I am not entitled to, and I will not accept, remuneration, compensation or allowances from DOH with respect to the Student Placement. I am not a worker for the purposes of the *Return to Work Act 1986* (NT) and I am not entitled to benefits under that Act.
12. I warrant that, as at the date of signing this Deed, no direct or indirect conflict exists or is likely to arise which may, or may appear to, impair my ability to carry out my responsibilities and obligations in connection with the Student Placement. If a conflict arises, or appears likely to arise, I will immediately notify DOH.
13. I acknowledge and agree that any intellectual property created by me during a Student Placement for the sole purpose of meeting my Course requirements (such as any academic assignment, report or thesis) is owned by me and that intellectual property otherwise created by me in the course of a Student Placement will vest exclusively in DOH upon its creation.
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| **Executed as a Deed Poll**SIGNED, SEALED AND DELIVERED) |
| By: |  |
| Signature |  | Date |  |
| In the presence of (witness): |  |
| Witness signature |  | Date |  |
|  |
| End of form |