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| **GENERAL INFORMATION**Pursuant to the *Health Practitioners Act (HPA),* Schedule 7, Clause 4the Pharmacy Premises Committee prescribes that all pharmacy businesses must comply with the following standard for mandatory equipment. The standard is divided into two parts. Part 1 applies to **all** NT pharmacy businesses. Part 2 applies to those pharmacy businesses that provide the relevant service.*Note: Additional equipment may be required for the safe provision of specialised pharmacy services and all equipment must be maintained and in a hygienic condition to minimise risk of dose variation and cross contamination.* |

**PART 1: MANDATORY EQUIPMENT FOR ALL NT PHARMACY BUSINESSES**

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| **COMMUNICATION** * Phone.
* Email.
* Scanner.
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| **INFORMATION TECHNOLOGY*** Internet.
* Firewall and Virus Protection Software.
* Back-up system for the following:
	+ Dispense system, including patient history; and
	+ Electronic DD register (if installed).
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| **DISPENSING STATION*** Computer work station.
* Must be able to access Monitored Medicines database (NT Script) with consideration given to the addition of a second screen for fulltime access.
* Dedicated barcode scanner.

*Note: Barcode Scanners must be present at each dispensing station in accordance with the dispensing standards of the Pharmacy Board of Australia.** Dedicated printer for labels.
* Dedicated printer for repeat forms.
* Medicine labels for the pharmacy.
* Cautionary and advisory labels including all mandatory advisory labels listed in the Standard for the Uniform Scheduling of Medicines and Poisons (SUSMP).
* Appropriate stationery and consumables.
* Tablet counting trays.
* Spatulas.
* Cytotoxic Handling Equipment – including PPE, *separate spatula and counting tray clearly marked for that purpose.*
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| **MEDICINES PACKAGING** * Pill cartons – various sizes
* Tablet vials with child-resistant closures (CRC) – various sizes
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| **PACKAGING FOR DISPENSED MEDICINES** – including:* Packaging to maintain patient confidentiality.
* Cold pack bags.
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| **GENERAL EQUIPMENT*** Sharps disposal container (if required)
* Return of Unwanted Medicines (RUM) container
* Document shredder or other appropriate means to dispose of confidential records
* Purified water for the preparation of oral solutions
* Calibrated measuring cylinders for the preparation of oral solutions
* Cytotoxic Spill Kit
* Tablet counting tray
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| **EQUIPMENT FOR THE APPROPRIATE STORAGE OF MEDICINES*** Schedule 8 Safe in compliance of the Code of Schedule 8 Substances – Storage and Transport
* Pharmaceutical Grade Refrigerator
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Note: The Pharmacy Premises Committee strongly recommends installation and use of:

1. Back-up power supply systems; and
2. Uninterrupted Power Supply (UPS) equipment to be installed at each dispensing station.

**PART 2: EQUIPMENT NECESSARY WHERE THE PHARMACY PARTICIPATES IN SPECIFIED SERVICES**

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| 1. **Equipment for Extemporaneous Product Preparation**
* Approved dispensing balance calibrated/purchased within the last 5 years.
* Calibrated measures (200mL, 100mL, 10mL and 5mL).

*Note: Pharmacies may use alternative measuring equipment so long as they are able to measure the equivalent volumes with the same degree of accuracy.** Mortar and pestle.
* Ointment slab.
* Spatula x2.
* Funnel.
* Stirring rod.
* Personal protective equipment.
* Appropriate Medicines Packaging **-** including:
	+ Dropper bottles.
	+ Ointment jars (clear/white and opaque).
	+ Fluted bottles – for external use medicines.
	+ Bottles – for internal use medicines.
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| 1. **Opioid Substitution Therapy**

Suboxone Service:* Pill cartons for takeaway doses.

Subutex Service:* Dedicated tablet crusher.
* Dedicated tablet cutter.
* Dedicated Spatula.
* Pill cartons and/or Tablet vials with CRC for takeaway doses.

Methadone Service:* Calibrated measure capable of accurately measuring methadone doses.
* Disposable drinking cups.
* Opaque 200mL Bottles – for methadone takeaway doses.
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| 1. **Dose Administration Aid (DAA) Preparation**
* Appropriate computer software for DAA
* Consumable items for the production of DAA’s
* Disposable gloves
* Tweezers
* Tablet cutter
* If greater than 15 patients: dedicated area of at least 1m2 for the preparation of DAA’s
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| **DISCLAIMER**In case of any conflict or discrepancy between this document and legislation, the legislation prevails. |