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| **GENERAL INFORMATION**  Pursuant to the *Health Practitioners Act (HPA),* Schedule 7, Clause 4the Pharmacy Premises Committee prescribes that all pharmacy businesses must comply with the following standard for mandatory equipment. The standard is divided into two parts. Part 1 applies to **all** NT pharmacy businesses. Part 2 applies to those pharmacy businesses that provide the relevant service.  *Note: Additional equipment may be required for the safe provision of specialised pharmacy services and all equipment must be maintained and in a hygienic condition to minimise risk of dose variation and cross contamination.* |

**PART 1: MANDATORY EQUIPMENT FOR ALL NT PHARMACY BUSINESSES**

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| **COMMUNICATION**   * Phone. * Email. * Scanner. |

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| **INFORMATION TECHNOLOGY**   * Internet. * Firewall and Virus Protection Software. * Back-up system for the following:   + Dispense system, including patient history; and   + Electronic DD register (if installed). |

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| **DISPENSING STATION**   * Computer work station. * Must be able to access Monitored Medicines database (NT Script) with consideration given to the addition of a second screen for fulltime access. * Dedicated barcode scanner.   *Note: Barcode Scanners must be present at each dispensing station in accordance with the dispensing standards of the Pharmacy Board of Australia.*   * Dedicated printer for labels. * Dedicated printer for repeat forms. * Medicine labels for the pharmacy. * Cautionary and advisory labels including all mandatory advisory labels listed in the Standard for the Uniform Scheduling of Medicines and Poisons (SUSMP). * Appropriate stationery and consumables. * Tablet counting trays. * Spatulas. * Cytotoxic Handling Equipment – including PPE, *separate spatula and counting tray clearly marked for that purpose.* |

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| **MEDICINES PACKAGING**   * Pill cartons – various sizes * Tablet vials with child-resistant closures (CRC) – various sizes |

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| **PACKAGING FOR DISPENSED MEDICINES** – including:   * Packaging to maintain patient confidentiality. * Cold pack bags. |

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| **GENERAL EQUIPMENT**   * Sharps disposal container (if required) * Return of Unwanted Medicines (RUM) container * Document shredder or other appropriate means to dispose of confidential records * Purified water for the preparation of oral solutions * Calibrated measuring cylinders for the preparation of oral solutions * Cytotoxic Spill Kit * Tablet counting tray |

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| **EQUIPMENT FOR THE APPROPRIATE STORAGE OF MEDICINES**   * Schedule 8 Safe in compliance of the Code of Schedule 8 Substances – Storage and Transport * Pharmaceutical Grade Refrigerator |

Note: The Pharmacy Premises Committee strongly recommends installation and use of:

1. Back-up power supply systems; and
2. Uninterrupted Power Supply (UPS) equipment to be installed at each dispensing station.

**PART 2: EQUIPMENT NECESSARY WHERE THE PHARMACY PARTICIPATES IN SPECIFIED SERVICES**

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| 1. **Equipment for Extemporaneous Product Preparation**  * Approved dispensing balance calibrated/purchased within the last 5 years. * Calibrated measures (200mL, 100mL, 10mL and 5mL).   *Note: Pharmacies may use alternative measuring equipment so long as they are able to measure the equivalent volumes with the same degree of accuracy.*   * Mortar and pestle. * Ointment slab. * Spatula x2. * Funnel. * Stirring rod. * Personal protective equipment. * Appropriate Medicines Packaging **-** including:   + Dropper bottles.   + Ointment jars (clear/white and opaque).   + Fluted bottles – for external use medicines.   + Bottles – for internal use medicines. |

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| 1. **Opioid Substitution Therapy**   Suboxone Service:   * Pill cartons for takeaway doses.   Subutex Service:   * Dedicated tablet crusher. * Dedicated tablet cutter. * Dedicated Spatula. * Pill cartons and/or Tablet vials with CRC for takeaway doses.   Methadone Service:   * Calibrated measure capable of accurately measuring methadone doses. * Disposable drinking cups. * Opaque 200mL Bottles – for methadone takeaway doses. |

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| 1. **Dose Administration Aid (DAA) Preparation**  * Appropriate computer software for DAA * Consumable items for the production of DAA’s * Disposable gloves * Tweezers * Tablet cutter * If greater than 15 patients: dedicated area of at least 1m2 for the preparation of DAA’s |

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| **DISCLAIMER**  In case of any conflict or discrepancy between this document and legislation, the legislation prevails. |