

STUDENT DEED OF UNDERTAKING

Prior to commencing your Student Placement you are required to read, complete and sign this Deed of Undertaking in favour of the Territory which outlines your responsibilities while on placement.

Return completed form to your education provider's Placement Coordinator.

Course Provider:	
Student name:	
Student address:	

I acknowledge that the Course Provider has signed an agreement with the Northern Territory of Australia through its agency the Department of Health ("**DoH**"), under which I will participate in a Student Placement with DoH.

By signing this Deed I agree that

1. I am aware of and understand the terms and conditions under which Student Placements are conducted.
2. I understand that while on my Student Placement I am not considered an employee of DoH and will conduct myself as a student on placement appropriately and in accordance with any rules, policy or code governing student conduct issued by my educational provider.
3. I will provide all evidence required regarding proof of identity, immunisations, criminal history checks and working with children clearance prior to commencement of my Student Placement and will provide up to date evidence during the Student Placement if required by DoH.
4. I am aware of my responsibility to notify DoH and the Course Provider of any conditions that may affect my ability to attend or complete my Student Placement.
5. During my Student Placement, I will comply with:
 - a. all reasonable directions given to me by DoH;
 - b. all applicable Northern Territory legislation;
 - c. the Northern Territory Public Sector Principles and Code of Conduct (a copy of which has been provided to me); and
 - d. the applicable policies, procedures and regulations including, but not limited to, immunisation, infection control, hygiene, uniforms, identification and health and safety, as advised to me from time to time.
6. I will behave in a professional and appropriate manner while on Student Placement. If my conduct or performance is not to DoH or Course Provider requirements or I fail to comply with the requirements of clause 5, I acknowledge that my Student Placement may be terminated.
7. I will maintain confidentiality and privacy in relation to patients, their records and medical conditions, both during and after the Student Placement. I must not access, use, disclose or retain Personal Information (as defined in the *Information Act* (NT) ("**the Act**")) except in the performance of my duties in connection with my Student Placement and in accordance with the Act. I acknowledge that:

- a. if confidentiality or privacy is compromised, my Student Placement may be terminated; and
 - b. a breach of privacy may be an offence under the Act, to which penalties apply.
8. I acknowledge that a patient has a right to refuse to be a participant in my Student Placement and refuse care given by me. My access to patients will be subject to DoH's duty of care and is conditional upon patients providing their informed consent.
9. I am not insured to drive DOH vehicles (whether rented, leased or otherwise) and I will not drive a DOH vehicle unless I am expressly instructed to do so by DOH in writing and I hold a valid driver's licence.
10. I acknowledge that DoH may require me to obtain, from time to time, at no cost to DoH:
 - a. an up to date Criminal History Check; and
 - b. booster or additional vaccinations.
11. I am not an employee of DoH and I am not entitled to, and I will not accept, remuneration, compensation or allowances from DoH with respect to the Student Placement. I am not a worker for the purposes of the *Return to Work Act* and I am not entitled to benefits under that Act.
12. I warrant that, as at the date of signing this Deed, no direct or indirect conflict exists or is likely to arise which may, or may appear to, impair my ability to carry out my responsibilities and obligations in connection with the Student Placement. If a conflict arises, or appears likely to arise, I will immediately notify DOH.
13. I acknowledge that any intellectual property created by me during a Student Placement for the purpose of meeting my Course requirements (such as any academic assignment, report or thesis) is owned by me except where the intellectual property has been created:
 - a. substantially utilising the resources of DoH;
 - b. for the use by or benefit of DoH;
 - c. as a result of pre-existing Intellectual Property owned by DoH;
 - d. by DoH with the participation or assistance of you; or
 - e. as a result of funding provided by DoH,
 in which case I agree that the intellectual property will vest exclusively in DOH upon its creation.

Executed as a Deed Poll

SIGNED, SEALED AND DELIVERED)

by)

in the presence of:)

Signature

Date: / /

.....
Witness signature

.....
Witness name